

HDC ELECTIONS PROCESS

TIMELINE

October 15

Call for Nominations sent via email and published online.

November 15

Nominations and candidate applications due.

November 30

Candidate biographies sent to members with voting instructions.

Candidate biographies published in our quarterly fall e-newsletter and on the website

December 1-31

Online voting period

- All directors and officers shall be elected by the membership of HDC
- Each member is entitled one vote
- Election shall be by a majority of the members of HDC
- The term of office is one year*

HOW TO APPLY

To complete your application please submit, by November 15:

- A one-page resume
- A brief statement (200 words or less) on the position you seek and how you will contribute to our mission to “foster and facilitate communication and collaboration among the dance community, health professionals and researchers, to enhance the health, well-being and performance of all dancers.”

POSITIONS AVAILABLE

Directors (one year)

- Responsible for the strategic direction (vision, mission, values) and general management of the affairs and business of HDC (operations)
- Attend quarterly annual meetings of the Board of Directors in person or via teleconferencing
- Sit on at least one committee

Officers (one year*)

- Vice President / President-Elect* (past or present Board Member)
 - Be/become a member of the Board of Directors

- Assist the President to perform his/her duties
- Perform the duties of the President in their absence
- May execute any deeds, mortgages, bonds, or other instruments which the Board of Directors has authorized to be executed
- Following this one-year term, be prepared to take on the role of President (one-two years), then role of Immediate Past President (one-two years)
- Secretary-Treasurer (past or present Board Member)
 - This role may be filled by one person, or by two separate individuals (one as Secretary, one as Treasurer)
 - The Treasurer shall be the Chief and Financial Officer of the association, responsible for the following:
 - the maintenance of the books;
 - receipt and disbursement of all funds and securities
 - The Secretary is responsible for the following:
 - keeping copies of bylaws and policies
 - keeping record and of Board meeting attendance, motions and decisions, and distributing copies of meeting minutes
 - signing, amending and filing official documents

Committee Members

HDC members may apply to serve on a committee at any time during the year.

- Conference Committee
 - Assist Conference Coordinator with planning and execution of our Annual Conference. For example:
 - identify themes relevant to dancers' health for the conference;
 - solicit and peer-review presentations submitted by dancers, dance teachers and health care professionals;
 - assist Conference Coordinator secure a venue, caterer, accommodations and sponsorship as needed;
 - assist with online registration.
- Dancer Screening Committee
 - Attend meetings to collect and evaluate existing screening tools.
 - Assist in developing a Healthy Dancer Screening tool for use in multiple settings including the dance studio/school.
 - Volunteer your studio/school/clinic to test our Healthy Dancer Screening tools.
- Membership Committee
 - Assist Membership Coordinator with their duties. For example:
 - receive and process memberships;
 - update the Member Directory;
 - communicate with members about membership renewal.
- Newsletter Committee

- Assist Newsletter Coordinator with content and design of quarterly e-newsletter. For example:
 - identify themes relevant to dancers' health for each newsletter;
 - contribute original articles for publication;
 - solicit and peer-review articles submitted by dancers, dance teachers and health care professionals;
 - identify pertinent questions associated with each newsletter for online discussion (Facebook)
- Resources Committee (dancer representatives, dance educators representatives & health professional representatives)
 - Develop, peer-review, edit and/or translate our Dance Resources.
 - Review, update and evaluate the effectiveness of existing Dance Resources.
 - Help disseminate HDC Dance Resources.

Please see the HDC Bylaws for more information about these positions.